

## 6m x 6m Peg & Pole Instructions (Electron - 1 piece roof)

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Thank you for choosing a Party Warehouse Marquee for your event.

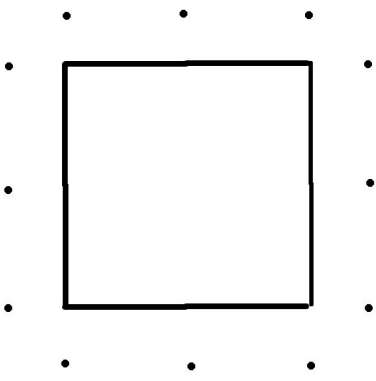
### Some Basic Rules:

- Please do not drag or walk on any marquee sections
- Please do not stick adhesive tape to the walls. This leaves a residue which is difficult to remove. Use the poles if you wish.
- Please do not light fires, including braziers, close to the marquee. Do your best to ensure the marquee is up wind of any fire however small, as the smoke and ash will stain the marquee. If using heaters ensure that direct heat is not applied to the marquee roof or walls.
- TAKE CARE!! If you are unsure on anything, please do not hesitate to contact us, we will be happy to guide you through any stage of the set up process.
- Have a good time as that is what the marquee is there for. However just apply common sense and ensure that party goers do the same. The material is a high quality PVC and is highly durable; however excess weight or sharp objects will cause it to tear.

### 1) Preparing the Roof:

Lay the marquee roof section out flat on the ground, this will be the area covered by the marquee once erected.

## 2) Ground Pegs:

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| <p>Starting in one corner, insert the ground pegs approximately 1.5 metres from the marquee roof. Each peg should be 3 metres apart, with two pegs in each corner at right angles. (Refer to Diagram).</p> <p>Once the pegs are laid out they can be hammered in, to ensure the safety of the marquee, once erected the pegs need to be hammered down to the eyelet.</p> |  |
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## 3) Raising the Roof:

To prepare, place a pole, foot and a guy rope by each eyelet around the perimeter of the roof. The corner pole uses two guy ropes. Start in one corner and insert the spike of the pole through the eyelet in the roof, place the foot on and stand the pole up straight.

The loops on the guy ropes attach over the top of the pole spike once they have been pushed through the roof. Attach the guy ropes to the ground pegs. Continue this around the marquee until all eight poles are erected. Ensure that the roof is reasonably taut between all the wall poles, the guy ropes on the side should be tight enough to take the tension but not too tight at this stage.

Insert centre pole spike through the hole at the centre of the marquee roof, then attach the second section of the pole, lift and drag the pole until the base is at the exact middle of the marquee. If the pole is difficult to lift, release some tension from the guy ropes.

Walk around the marquee straightening all of the wall poles and tightening the guy ropes, making sure you have got all the slack out of the marquee roof.

#### **4) Handy Tip:**

Give the ground pegs one to two more hits, this increases the tension on the guy ropes and improves the tension across the roof. If a peg has come loose during the erection, this is the point to hammer into a fresh hole. If the guy rope is sufficiently taut the peg will not require further hammering, excessive tension will cause the guy rope to break.

#### **5) Walls:**

Attach the walls to the roof using the rope that runs around the perimeter of the roof. Start attaching the walls in one corner with the pockets facing inside. Working around in one direction hang the walls from the aforementioned rope keeping the wall taut. This will ensure there is no bunching of the wall material. The walls join together with a lace system, take the top lace and feed through the top eyelet on the opposing wall. The next lace goes through the second eyelet, then through the loop in the first lace and pull down. Repeat this sequence till the bottom of the wall is reached then tie off the rope at the bottom.

To secure the walls to the ground, use the small wall pegs provided. These are placed through the eyelets in the wall.

#### **6) Dismantling:**

To dismantle this marquee complete the erection steps in reverse order. Make sure that when dismantling the marquee that you pay attention to the labels on the bags and put the components in their corresponding bags. When folding the walls and roof section please try to avoid muddy areas.